



**Summary of the public decisions taken at the meeting
of the Executive held on Monday 3 June 2019**

1. Date of publication of this summary: 4 June 2019
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Friday 7 June 2019
4. Notes:-
 - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website (www.cherwell.gov.uk) or from Democratic Services);
 - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
 - (c) Call-in can be requested by any six non-executive members of the Council.
However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
 - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
 - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Yvonne Rees
Chief Executive**

| Agenda Item and Recommendation | Decision | Reasons | Alternative Options | Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service |
|--|---|--|--|---|
| <p>Agenda Item 6 Active Communities Strategy</p> <p>Report of Assistant Director Wellbeing</p> <p>.</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To approve the Active Communities Strategy and associated Delivery Plan.</p> | <p>Resolved</p> <p>(1) That the Active Communities Strategy and associated Delivery Plan (annexes to the Minutes as set out in the Minute Book) be approved.</p> | <p>The Active Communities Strategy places the focus of the Council's investment into sports, recreation and physical activity into programmes of work and facilities that can improve the quality of people's experience and their health outcomes. The aspiration is to reduce the occurrence of preventable health conditions by encouraging residents to be more active, more often in good quality facilities and outdoor space. This will be achieved by linking with partners to deliver a wide range of attractive activities that will improve physical health and general wellbeing.</p> <p>The strategy is recommended for approval as it serves to provide a context for the delivery plan and why we will be undertaking certain investment and activity over its lifespan</p> | <p>Option 1: Not have a strategy Rejected. The importance of structuring future work is essential if we are to make progress in tackling the identified priorities.</p> <p>Option 2: Develop a strategy focused solely on built development Rejected. The combination of facility development and flexible projects and programmes is felt to provide the best combination of opportunities to tackle inactive communities</p> | <p>None</p> |

| Agenda Item and Recommendation | Decision | Reasons | Alternative Options | Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service |
|--|--|---|--|--|
| <p>Agenda Item 7 Bicester Garden Town - Capacity funding award 2018/19</p> <p>Report of Assistant Director – Planning and Economy</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To agree the proposals for spending the capacity funding awarded to Bicester as set out in Table One.</p> | <p>Resolved</p> <p>(1) That the proposals for spending the capacity funding awarded to Bicester as set out in annex to the Minutes (as set out in the Minute Book) be agreed.</p> | <p>The Garden Town capacity funding provides an opportunity to carry out work in Bicester to contribute to its development as a Garden Town. A holistic approach is proposed that seeks to support the growth of the town but also deliver on areas that are of particular concern to local people such as improving the town centre and green spaces and supporting cultural activity in the town.</p> <p>The proposed budget allocations are supported by the Bicester Strategic Delivery Board and have been shared with the Garden Communities team at MHCLG.</p> | <p>Option 1: Decline the funding – that would not be an appropriate response given the benefits the funding will provide to the Bicester community.</p> <p>Option 2: Amend the proposed spend – this has already been done in line with the reduced amount of funding.</p> <p>Option 3: Agree the proposed spend as set out in this report – subject to the Executive agreeing the recommendations this is the preferred path.</p> | <p>None</p> |

| Agenda Item and Recommendation | Decision | Reasons | Alternative Options | Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service |
|--|--|--|--|---|
| <p>Agenda Item 8 CDC/OCC Signage Agency Agreement</p> <p>Report of Assistant Director: Environmental Services</p> <p>Recommendations</p> <p>The Executive is recommended:</p> <p>1.1 To note the progress on partnership working with Oxfordshire County Council.</p> <p>1.2 To recommend to the Council entering into Section 101 agreements with Oxfordshire County Council.</p> | <p>Resolved</p> <p>(1) That the progress on partnership working with Oxfordshire County Council be noted.</p> <p>(2) That Full Council be recommended to agree to the Council entering into Section 101 agreements with Oxfordshire County Council.</p> | <p>Entering into Section 101 agreements with Oxfordshire County Council will transfer the responsibility for the removal of unauthorised signs and the landscape maintenance of the roundabouts outside Bicester Village to this Council. In addition the existing sponsorship of roundabouts will be incorporated into an agency agreement.</p> <p>These are low risk agreements which will improve service levels.</p> | <p>Option 1: To support the adoption of the Section 101 agreements.</p> <p>Option 2: To reject the Section 101 agreements and ask officers to reconsider the strategy.</p> | <p>None</p> |

| Agenda Item and Recommendation | Decision | Reasons | Alternative Options | Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service |
|---|--|---|---|---|
| <p>Agenda Item 9 Year End Performance, Finance and Risk Monitoring Report - March 2019</p> <p>Report of Executive Director: Finance and Governance and Assistant Director: Performance and Transformation</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To note the monthly Performance, Risk and Finance Monitoring Report.</p> <p>1.2 To approve the additional expenditure and income for new grant awards in 2018/19 and 2019/20 as detailed in section 3.16 of this report.</p> | <p>Resolved</p> <p>(1) That the monthly Performance, Risk and Finance Monitoring Report be noted.</p> <p>(2) That the additional expenditure and income for new grant awards in 2018/19 and 2019/20 as detailed in the annex to the minutes (as set out in the Minute Book) be noted.</p> <p>(3) That the revenue underspend for 2018/19 be transferred to the “Business Rates and Risk” earmarked reserve which will be available to mitigate any funding volatility or risks that emerge during 2019/20</p> | <p>The Council is committed to performance, risk and budget management and reviews progress against its corporate priorities on a monthly basis.</p> <p>This report provides an update on progress made so far in 2018-19 to deliver the Council’s priorities through reporting on Performance, the Leadership Risk Register and providing an update on the financial position.</p> | <p>Option 1: This report illustrates the Council’s performance against the 2018-19 business plan. As this is a monitoring report, no further options have been considered. However, members may wish to request that officers provide additional information.</p> | <p>None</p> |

| Agenda Item and Recommendation | Decision | Reasons | Alternative Options | Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service |
|--|---|--|---|--|
| <p>1.3 That the revenue underspend for 2018/19 be transferred to the “Business Rates and Risk” earmarked reserve which will be available to mitigate any funding volatility or risks that emerge during 2019/20.</p> <p>1.4 To approve the slippage of capital budgets from 2018/19 to 2019/20 and beyond as detailed in section 3.17.</p> | <p>(4) That the slippage of capital budgets from 2018/19 to 2019/20 and beyond as detailed in the annex to the minutes (as set out in the Minute Book) be approved.</p> | | | |
| <p>Agenda Item 10 Monthly Performance, Finance and Risk Monitoring Report - April 2019</p> <p>Report of Executive Director: Finance and Governance and Assistant Director: Performance and Transformation</p> | <p>Resolved</p> <p>(1) That the monthly Performance, Risk and Finance Monitoring</p> | <p>The Council is committed to performance, risk and budget management and reviews progress against its corporate priorities on a monthly basis.</p> | <p>Option 1: This report illustrates the Council’s performance against the 2019-20 business plan. As this is a monitoring report, no further options have been considered. However, members may wish to request that officers provide additional information.</p> | <p>None</p> |

| Agenda Item and Recommendation | Decision | Reasons | Alternative Options | Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service |
|--|--|--|----------------------------|---|
| <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To note the monthly Performance, Risk and Finance Monitoring Report.</p> <p>1.2 To note and approve the additional income and expenditure budgets in relation to grant funding received for “Garden Town Funding” following a successful bid of £770,000 from Ministry of Housing, Communities and Local Government (MHCLG).</p> | <p>(2) That the additional income and expenditure budgets in relation to grant funding received for “Garden Town Funding” following a successful bid of £770,000 from Ministry of Housing, Communities and Local Government (MHCLG) be noted and approved.</p> | <p>This report provides an update on progress made so far in 2019-20 to deliver the Council’s priorities through reporting on Performance, the Leadership Risk Register and providing an update on the financial position.</p> | | |

| Agenda Item and Recommendation | Decision | Reasons | Alternative Options | Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service |
|--|---|--|--|---|
| <p>Agenda Item 11 Appointment of Representatives to Partnerships, Outside Bodies and Member Champions 2019/20</p> <p>Report of Director: Law and Governance</p> <p>Recommendations The meeting is recommended:</p> <p>1.1 To make and cease appointments to partnerships, outside bodies and Member Champions for 2019/2020 as set out in Appendix 1 (to follow) to this report.</p> <p>1.2 To delegate authority to the Director: Law and Governance, in consultation with the Leader, to appoint Members to outstanding vacancies and make changes to appointments as may be required for the 2019/2020 Municipal Year.</p> | <p>Resolved</p> <p>(1) That the appointment of members to partnerships, outside bodies and Member Champions for 2019/2020 be delegated to the Director: Law and Governance, in consultation with the Leader.</p> <p>(2) That authority be delegated to the Director: Law and Governance, in consultation with the Leader, to appoint Members to make changes to appointments as may be required during the 2019/2020 Municipal Year.</p> | <p>It is proposed that representatives are appointed to Partnerships, Outside Bodies and as Member Champions to ensure that the Council is represented and maintains links with partnerships and outside bodies.</p> <p>Delegation to the Director – Law and Governance in consultation with the Leader provides flexibility for the remainder of the Municipal Year to appoint to the outstanding vacancies, or if amendments are required to any appointments, and ensures they are made in a timely manner.</p> | <p>Option 1: Not to appoint representatives to outside bodies, partnerships and as Member Champions. This is not recommended as the internal working groups would be ineffective and the Council would not be represented on these the outside bodies and could miss valuable information and opportunities.</p> | <p>None</p> |

| Agenda Item and Recommendation | Decision | Reasons | Alternative Options | Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service |
|---|-----------------|----------------|----------------------------|---|
| <p>Agenda Item 14 Use of Land at The Bourne, Hook Norton</p> <p>Exempt report of Assistant Director Property Investment and Contract Management and Assistant Director Housing and Social Care Commissioning</p> | <p>EXEMPT</p> | <p>EXEMPT</p> | <p>EXEMPT</p> | <p>None</p> |
| <p>Agenda Item 15 Castle Quay Tenant Update</p> <p>Exempt report of Executive Director Finance (Interim)</p> | <p>EXEMPT</p> | <p>EXEMPT</p> | <p>EXEMPT</p> | <p>None</p> |